

# ALL FLORIDA AUTO TAGS AND TITLES

1025 26th Ave Vero Beach, FL 32960

772-794-1573 Fax 772-794-1743 Email - coloneyl@bellsouth.net



CUSTOMER: \_\_\_\_\_

## REGISTRATION/TITLE CHECK LIST

- ORIGINAL ONLY - CO/MSO properly completed,
  - OR properly completed ORIGINAL Title if it is a used vehicle.
- Used vehicles require a notarized VIN verification letter (on dealership letterhead) to be sent with the paperwork. This document is to be completed by dealership personnel ONLY.
- Clear COPY of Driver's License.
- COPY – Insurance card or binder on vehicle being purchased or leased.
- COPY – Bill of Sale – notarized if possible.
- Proof of sales tax paid to state where purchased (if other than Florida).
- COPY – previous Registration - or plate # to transfer, if transferring a plate.
- ORIGINAL Odometer disclosure statement – if necessary.
- Power of Attorney – if requested, if necessary,
  - OR Florida form 82040, section 12, signed by customer(s) or lease company Agent.
- Dealer or certified check or money order to “Tax Collector” for sales tax – NO CASH.
- Dealer or certified check or money order to “All Florida Auto Tags & Titles” – NO CASH.
- Overnight (Fed Ex or UPS) return envelope, or account number for Fed Ex.  
FED EX ACC'T # \_\_\_\_\_

## IMPORTANT INFORMATION

- Base sales tax rate in Florida is 6% of net value of vehicle or vessel.
- Each county has option of adding small “Discretionary Fee.”